## Introducing Lean Six Sigma to a German Municipality: an Action Research Report

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# INTRODUCING LEAN SIX SIGMA TO A GERMAN MUNICIPALITY: AN ACTION RESEARCH REPORT

## Research paper

## Purpose

This research aims to expand the knowledge about Lean Six Sigma (LSS) implementation in the public sector. By analyzing an LSS improvement initiative in a German municipality, examples of success, barriers and challenges are discussed. A comparison with literature regarding the production and service sectors unfolds similarities and differences.

## Design/methodology/approach

The paper applies the action research method. Especially for the broad field of project management, methods focusing on actual experience from practice have been recommended by many researchers.

## Findings

Implementations of LSS in the public sector seem to be particularly challenging and lengthy. Change and communication management have proved to be the most important aspects to successful acceptance, cooperation and improvement sustainability. In the analyzed cases, the needed volume of data could often not be procured. The applied Six Sigma methodology primarily included the DMAIC project phases as well as selected standard instruments. In contrast, the lean elements of LSS achieved more results and were appreciated by project team members.

## **Originality/value**

The LSS application in this article provides insights into practical implementation experience in a municipality as well as lessons learned. Until now, most research addressed the single application of lean, continuous improvement or Six Sigma. This paper represents the first academic report of a LSS program in a German municipality and underlines the need for scientific support of those initiatives in further municipalities worldwide.

**Keywords**: Lean Six Sigma, Public Administration, Municipality, Local Government, Action Research, Case Study

## 1 Introduction

Lean Six Sigma (LSS) is used by a large number of organizations worldwide to implement programs for business process performance improvement and cost reduction (Swink and Jacobs, 2012). Coming from manufacturing industries, both Lean and Six Sigma have also been applied to the service sector (Antony, 2006, 2011). Relative to this development, the public sector must still catch up with the private sector, but some inroads in applying LSS have already been made (Dewhurst *et al.*, 1999; Radnor, 2010; Radnor and Walley, 2008; Radnor and Osborne, 2013).

This paper presents an action research case study about a German municipality of approximately 190,000 citizens. The first 2.5 years of an ongoing Lean Six Sigma introduction are analyzed to show developments over time as well as lessons learned. Furthermore, the collaboration between a university and a municipality represents an example how researchers and students can apply taught methods and tools in practice. The main goal is to provide insights for researchers and practitioners on how to implement the approach in a local government setting. To achieve this goal, the following research questions will be answered.

- RQ1: How can Lean Six Sigma be applied in a municipality?
- RQ2: Which methods and tools from LSS are best suited for this application area?

This article is structured as follows. After clarifying the research background of Lean Six Sigma and process improvement in the public sector, we present action research as the chosen research method. In the result section, we introduce the initial situation as well as the key elements of program management through the initiative. We build up a common understanding of characteristics and possibilities within the municipality by comparing the methods and tools of the different analyzed improvement projects. Based on these results, four main aspects influencing LSS in the municipality will be summarized before stating limitations and further research.

## 2 Research Background

#### 2.1 Process Improvement in the Public Sector

Sreedharan and Raju (2016) list 46 published definitions and statements in order to achieve a common view on Lean Six Sigma. It is generally agreed, that Lean Six Sigma is the combination of Lean Management or the Lean Philosophy and Six Sigma (Arnheiter and Maleyeff, 2005; Näslund, 2008; Maleyeff *et al.*, 2012). Snee (2010) defines it as "a business strategy and methodology that increases process performance resulting in enhanced customer satisfaction and improved bottom line results." It

has to be distinguished from the popular concept of continuous improvement (CI) or "Kaizen" as introduced by Masaaki Imai (1986). His general concept of "change to a better state" has been defined by Brunet and New (2003) "to consist of pervasive and continual activities, outside the contributor's explicit contractual roles, to identify and achieve outcomes he believes contribute to the organizational goals." The main difference to Lean Six Sigma projects is the "mass involvement in making relatively small changes [...] on an ongoing basis" (Caffyn, 1999). In contrast to LSS, continuous improvement initiatives can be found in the public sector in many variations (Suarez Barraza *et al.*, 2009; Fryer and Ogden, 2014).

Lean Six Sigma not only has a process background but is also known as one of the most prominent quality philosophies. The extensive application of Six Sigma quality management initiatives has been very successful in the manufacturing as well as the service industries (Eriksson, 2016; Patyal and Koilakuntla, 2017). Scientific literature about Lean and Six Sigma in the public sector can be found, for example, for healthcare (Taner *et al.*, 2007; Antony *et al.*, 2007b) and higher education (Antony *et al.*, 2012; Thomas *et al.*, 2015; Douglas *et al.*, 2015; Svensson *et al.*, 2015). In local government institutions, Lean Six Sigma has been tested, but has not been widely disseminated (Furterer and Elshennawy, 2007; Jonsson *et al.*, 2011; Antony and Karaminas, 2016).

The public sector has undergone major transformations during the last decades in many countries (Wollmann, 2004). Starting in the 1980s, the New Public Management (Hood, 1991; Hood and Lodge, 2004) was one of the main philosophies to modernize government institutions and integrate ideas from private sector practice. These transformations also had a direct impact on German organizations (Kuhlmann *et al.*, 2008). Still, considerable differences in culture and professional process improvement exist between the private and public sectors (Gulledge and Sommer, 2002). One of the specific characteristics discussed for public services is the question about the processes' customers and how to define the respective effective quality (Swiss, 1992; Fryer *et al.*, 2007; Elg *et al.*, 2015). Government organizations have to consider both internal and external demands on their processes. Many divisions of a municipality have direct contact to citizens or companies and should align their processes and service standards on the customer demand (Osborne *et al.*, 2013).

Based on this theoretical foundation, we started LSS projects focusing on methods and tools from service sector applications (Heckl *et al.*, 2010). In our research project, we used Lean Six Sigma to provide methods and tools from Lean Management and Six Sigma. All LSS projects have been set up to use the DMAIC project phases from Six Sigma as the main structure and to use tollgate reviews after each phase to ensure consensus about the project progress by project managers, coach and champion. Only a few methods and tools have been determined as obligatory. Examples are the short process summary

"SIPOC" and the voice of the customer (VoC). With respect to most parts of the projects, the managers have been free in choosing the best-fitting LSS elements for the project's progress.

#### 2.2 Method

The article presents an approach for gaining knowledge not only by observing and analyzing, but also by influencing and cooperating with the research subject (Gummesson, 2000). Therefore, instead of classical case study research, this report comprises results from action research (Susman and Evered, 1978; Benbasat *et al.*, 1987; Coghlan, 2011). Action research can be defined as an "evolving process that is undertaken in a spirit of collaboration and co-inquiry. [...] It is simultaneously concerned with bringing about change in organizations, in developing self-help competencies in organizational members and adding to scientific knowledge" (Shani and Pasmore, 1985, p. 439). This break of neutrality and pure external view is the subject of controversial debates (Eden and Huxham, 1996; Avison *et al.*, 1999; Wicks and Reason, 2009). We applied the action research concept to the municipality by starting a Lean Six Sigma program in order to analyze its applicability in this novel environment. While trainings employees and students, coaching projects and spreading the philosophy, methods and tools of LSS, we simultaneously influenced and researched the programs progress as the results section will show in detail.

The collaboration characteristics of the presented case support several recommended factors from the British Journal of Management's special issue "Impact and Management Research" from 2017 (MacIntosh *et al.*, 2017). According to the authors, the relationship between research and praxis as well as between students and teachers should be strengthened to achieve a greater impact of management research upon the economy (Anderson *et al.*, 2017; Cunliffe and Scaratti, 2017). The perennial cooperation between university and municipality ("longitudinal immersion") and furthermore the continuous coaching of the student project leaders enables an "extensive engaged scholarship" as proposed by Wells and Nieuwenhuis (2017).

The application of Lean Six Sigma to improve process performance is part of the field of *operations management* (Voss *et al.*, 2002; Linderman *et al.*, 2003; Schroeder *et al.*, 2008; Zu *et al.*, 2008). Researchers in this field encourage their colleagues to apply action research to gain knowledge directly within and in cooperation with companies to enrich the body of research knowledge (McCutcheon and Meredith, 1993; Meredith, 1998; Voss *et al.*, 2002; Stuart *et al.*, 2002; Coughlan and Coghlan, 2002). Insofar as Lean Six Sigma focuses on business processes, the field of *business process management* is also applicable (Paim *et al.*, 2008; Sidorova and Isik, 2010). Houy *et al.* (2010) analyze trends in BPM

publications. According to their analysis of five main research methods, action research has only been applied in 7 out of 355 bpm publications from 1992 to 2008.

As a third aspect of Lean Six Sigma applications, we consider the discipline of *project management*, and answer the call of Cicmil *et al.* (2006) for more "actuality research" in this discipline. Project management research has often been criticized as being too instrumental or functionalistic (Packendorff, 1995; Hodgson, 2002; Winter *et al.*, 2006). In this regard, Söderlund (2004) describes distinct differences between the engineering and social science traditions and their views on project management. In this article, the actually applied methods and tools of three LSS projects in a municipality will be described along with experienced success and failure factors within the initiative to summarize lessons learned (Schindler and Eppler, 2003).

## **3** Results

## 3.1 Initial Situation

The initial situation of the investigated city offered large potential for improvement. The debt per capita was one of the highest within Germany. Due to budget cuts, the number of personnel had to be decreased significantly within only a few years. Therefore, the so called "burning platform" as a beneficial precondition for substantial change existed (Bitner and Brown, 2008). On the other hand, the negative development of the municipality's financial situation as well as a hiring freeze led to dissatisfaction on the part of employees. To make matters worse, current challenges for municipalities in Germany like digitalization and innovative citizen demands circumvent pure cost-cutting and retreat arrangements (Dunleavy *et al.*, 2006; Ashworth *et al.*, 2013; Greve, 2015).

In 2014, a joint interest group for operational excellence (Basu, 2004) was founded, consisting of the local university of applied sciences, the municipality and two regional companies which were already using Lean Management and, in part, Six Sigma. The aim was to transfer knowledge between the partners by discussing typical challenges as well as process improvement development in the respective organizations. For the next years, student projects and coaching by the university's faculty were slated to become the keystone of the cooperation. Workshops with regional companies and joint employee trainings expanded the knowledge exchange.

#### 3.2 Deployment of Lean Six Sigma

Within the first 2.5 years, three student projects were implemented, each lasting six months. At the local university of applied sciences, most of the bachelor's and master's theses are the result of cooperation

with a company or public organization on a concrete problem or challenge. This cooperative work is subsequently combined with the scientific background of the thesis. The first project at the municipality was executed by two bachelor students who had only basic LSS yellow belt knowledge through a process management course. The organizational department was the responsible unit to provide the project managers with knowledge and support about the municipality's structures and procedures and acted as daily mentors. A project coach from the university trained the students especially during the first half of the project's duration to provide them with knowledge of the Green Belt (GB) level as training on the job.

During that time, a new major in the master's program of industrial engineering was created. As a result, students could also take two new courses about Lean Management and Six Sigma and receive a certificate of attendance for the theoretical knowledge of a Lean Six Sigma Green Belt. To achieve a commonly accepted GB certificate, students had to submit the documentation of a real DMAIC project, including the correct handling of all five project phases. Some students of the LSS courses utilized their master's thesis projects to execute process improvement projects in companies. In these cases, they could contact the faculty and receive support in form of coaching and tollgate reviews. The cooperation with the municipality was only one of the possibilities for the students, but it also enabled the most intense supervision due to the research partnership between the local government and university. The second project's team consisted of one trained GB from the master course and one bachelor student who learned the details of LSS on the job. The feedback about this model was more positive than on the first one. For the third project, two master students with GB knowledge and curiosity for process management in public administration could be found. This variant turned out to be the most successful one, as the first weeks could immediately be used start into project work.

After the first explorative steps, the question of scope and goals of the cooperation had to be answered anew (van der Hoorn, 2016). A few pilot projects can bring new insights and (hopefully) success stories to an organization, but would never be able to significantly change its culture and move it towards the goals of operational excellence (Fernandez and Rainey, 2006; Chakravorty, 2009). After the first year, an LSS GB training was provided for the municipality, open for volunteers from all city departments. Unfortunately, the idea of starting several de-centralized projects turned out to be too optimistic. When asked later about the concrete results of the attended training, many participants listed limited time and resources as the main reasons for not starting their own DMAIC projects. Nevertheless, many participants found the numerous methods and tools discussed to be useful in daily work life and middle management tasks, such as weekly group meetings and problem-solving workshops.

As a reaction to this development, a new central unit of four process project managers was founded within the municipality. In addition to the ongoing student projects, these managers were to pursue further projects and enlarge the overall impact of the LSS initiative. To train these new project managers and to widen the number of Green Belts within the organization in general, a second GB training was held. For the future, the municipality plans further student projects. Additionally, Yellow Belt trainings are planned to be held by own employees to enlarge the knowledge of Lean Six Sigma and enable better support and acceptance from the affected personnel. The dependence on the university should be reduced successively while spreading the LSS knowledge and training within the organization.

## 3.3 Analysis of applied LSS tools and methods

The three executed projects lasted six months each and took place in different organizational units. Table 1 summarizes key information from them. One of the common challenges for the projects was the scarcity of data for extensive data analysis corresponding to the Six Sigma approach. Additionally, the organizational resistance against significant change turned out to be higher than anticipated. Two projects which focused on the processes of single organizational units surprisingly experienced more resistance and, ultimately, fewer project benefits than the one with cross-departmental collaboration and, as a result, higher complexity.

Project Scope	Available Data	Project Complexity	Project Benefits	Organizational Resistance
Processes of the customer office for land acquisition and building construction	Low	Low	Low	High
Subsidy application and administration processes (cross-departmental)	Low	High	High	Medium
Business registration office processes	Low	Low	Low	High

#### **Table 1: Main Characteristics of Student Projects**

We will describe the methods and tools used in the projects in the following sections, and we will summarize them chronologically in tables 2-6. The use of a tool or method is indicated in the chart by either a + or - i; information in brackets provides specific details on some entries.

The Define phases containing the first steps of each project were all structured similarly. The individual characters of the projects became more distinct in the following phases. The first kick-off workshop resulted in confusion between the organization department and students on the one side and the investigated department on the other. Important preconditions had been interpreted differently, and the project was threatened with failure. Projects two and three took this experience into account by preparing the Define phase even more extensively and expanding the communication planning and effort. The proportion of stakeholder management and communication increased at the expense of direct work on

tools and methods, but it was valued as an important investment in project team and affected employee acceptance (Fisher, 2011; Elias, 2016b; Parker *et al.*, 2017). According to systems thinking, stakeholder management has to consider internal and external parties and align the processes to optimally work within this system (Elias, 2016a). Relating to this challenge, formulating the voice of the customer (VOC) and deriving critical-to-quality (CTQ) indicators were the largest methodological challenges during the Define phase. The students of all three projects needed several drafts and coaching advice until they could pass the define tollgate. The identification of the correct customers for the processes in public administration as well as identifying concrete indicators and target values proved to be difficult steps (Bryson, 2004).

Method / Tool	Used in Project 1	Used in Project 2	Used in Project 3
Project Charter / Scoping Workshop	+/-	+/-	+ / +
Project Vision	-	+	-
Kick-off Workshop	+ (fail)	-	+ (success)
Stakeholder Analysis / Development Plan	+/-	+/-	+/+
Communication Plan	+	+	+
SIPOC	+ (3)	+ (2)	+(1)
VOC / VOB	+ / +	- / +	+ / +
CTQ	+	+	+
Check of Competitors (municipalities)	+	+	+
Quick Wins	-	-	+
Tollgate Define	+	+	+

Table 2: Content Comparison of the Projects' Define Phase

Interviews with the process-related employees to learn about the process details were a key element of the Measure phase. The processes were then modeled by using standard flow charts, event-driven process chains (EPC), and the semantic process modeling language, PICTURE, which was developed especially for the public sector (Becker *et al.*, 2007; Becker *et al.*, 2015) and had been acquired by the municipality before the initiative started. One project extended the personal impressions about the employee's process satisfaction by a short survey to identify the most critical process steps and reservations. As the following table 3 shows, the third project went into greater detail with respect to finding the most important process indicators. After creating an Ishikawa diagram (Ishikawa, 1985) with their project team, they prepared the measuring by creating operational definitions. Still, the amount of data was not higher than during the two previous projects and more detailed Six Sigma methods like the measurement system analysis would not have been helpful in this project environment.

Method / Tool	Used in Project 1	Used in Project 2	Used in Project 3
Staff Interviews	+	+	+
Process Modeling (Methods)	+ (Flow Charts & PICTURE BPMN)	+ (EPC & PICTURE BPMN)	+ (PICTURE BPMN)
Employee Process Satisfaction Analysis	-	+	-
Performance Indicator Brainstorming (Ishikawa Diagram)	-	-	+
Process Indicator Analysis	-	-	+
<b>Operational Definitions</b>	-	-	+
Data Collection Plan	+	+	+
Process Volume Analysis (Discrete Data)	+	+	+
Process Variant Analysis	+	-	+
As-Is Performance Check	+	+	+
Tollgate Measure	+	+	+

Table 3: Content Comparison of the Projects' Measure Phase

Relating to the creation of process models and scarcity of detailed data, the added value analysis was an important tool to identify spots for improvement. At the same time, the process analysis for the eight types of waste corresponding to the Lean philosophy was executed (Womack *et al.*, 1991; Womack and Jones, 2003; Thürer *et al.*, 2017). For the administrative processes, the flow of information proved to be more important to analyze and change than the material flow. The choice of methods and tools shows that projects one and three were more similar to each other than to project two. The second project mainly analyzed the large subsidy application process through several units in detail, whereas the other projects included a many different processes belonging to the same organizational unit.

Method / Tool	Used in Project 1	Used in Project 2	Used in Project 3
Added Value Analysis	+	+	+
Cause Brainstorming (Ishikawa)	+	-	-
Systematic Process Weakness Identification (Process Models)	_	+	_
Process Object and Information Flow Analysis	-	+	-
Customer Frequency and Working Time Analysis	-	-	+
Office Layout Analysis (Spaghetti Diagram)	+	-	+
Material Cost Transparency	-	-	+

Workforce Utilization Analysis (estimation)	-	-	+
Root Cause Analysis	+	+	+
Tollgate Analyze	+	+	+

Table 4: Content Comparison of the Projects' Analyze Phase

The ways of improvement again show more similarities among the projects. Many of their elements can be found in other case studies from business process improvement projects in administration and service processes (Furterer, 2009; Cudney *et al.*, 2014). Characteristic for the student projects was that most of the improvement ideas could not be implemented during this phase but had to be formally confirmed and ordered by the respective manager after the final presentation. This course of action implies a higher risk of subsequent non-implementation and contravenes the Six Sigma approach. For extensive changes, this separation can also be found in the private sector. For smaller changes though, it was only accepted due to the externality of the project leaders and the pilot character of the projects.

Method / Tool	Used in Project 1	Used in Project 2	Used in Project 3
Task and Responsibilities Reallocation	+	+	-
Process Interface Redesign (Information Flow)	+	+	-
Digitization of (some) business documents	+	+	-
Process IT support enhancement	+	+	-
Office Layout Redesign	+	-	+
Fundamental Process Influence Factor Analysis	+	-	-
Website's Content and Structure Revision	+	-	+
5S Pilot Execution + Sustainability Plan	-	-	+
Process Checklist Creation	-	-	+
Root Cause / Solution Matrix	-	-	+
Implementation Plan	+	+	+
Tollgate Improve	+	+	+

Table 5: Content Comparison of the Projects' Improve Phase

For the students, the last DMAIC phase represented a time for summing up the project, preparing the important final presentation for the city council, and, in some cases, already working on the degree theses. The installation of sustainable performance measurement systems to uphold a higher standard of process performance was attempted but depends to a large degree upon the individual manager's own

conviction and even more on the overall organization's performance system (Radnor and Pidd, 2005). For many managers, the calculated project benefits are the most interesting element of the Control phase. Due to high change resistance and uncertain degrees of idea implementation, the benefits of projects one and three were on the scale of a few thousand Euros. The second project, however, gained enormous public attention when one of the students continued his project work afterwards as a temporary employee and applied the developed process improvements and standards for a large funding application. With more than five million Euros, the municipality received a very large part of a subsidy and celebrated a major success.

Method / Tool	Used in Project 1	Used in Project 2	Used in Project 3
Indicator-based Process Steering Concept and Dashboard Draft	-	-	+
Process Documentation (new state)	+	+	+
Project Benefit Calculation	+	+	+
Project Documentation	+	+	+
Project Handover to Department	+	+	+
Lessons Learned	+	+	+
Final Presentation	+	+	+
Tollgate Control	+	+	+

Table 6: Content Comparison of the Projects' Control Phase

## 4 Discussion and Conclusion

To structure the following discussion, we follow related success factor analyses from the literature. The results of a study by Heckl *et al.* (2010) about Six Sigma in the financial sector have proved to be very similar to those of the documented municipality case. In addition, three publications about success and failure factors for (Lean) Six Sigma programs have been taken into account (Coronado and Antony, 2002; Antony and Banuelas, 2002; Albliwi *et al.*, 2014):

#### Organizational Culture and Fear of Change

When we evaluated the past projects with the program coordinators, the influence of the organizational culture and the resistance against change was ranked very high. In the literature, process-orientation is recommended in order to increase the organizational performance independently from the particular economic sector (Hung, 2006; Hellström and Eriksson, 2013). Researchers agree on the high influence of culture on the processes and their performance (Sackmann, 1992; Schneider *et al.*, 1995). With focus

on business processes, Schmiedel *et al.* (2013, 2014) describe a method to measure the degree of process culture within an organization. A specific analysis of process culture for local governments cannot be found in the literature. Desirable cultural characteristics regarding the Lean Management philosophy however have been published by several authors (Liker, 2004; Liker and Hoseus, 2008; Angelis *et al.*, 2011; Losonci *et al.*, 2017). Furthermore, the organizational culture has also been shown to have a significant influence to the success of Six Sigma and the related Total Quality Management (McNabb and Sepic, 1995; Dahlgaard and Dahlgaard-Park, 2006).

The importance of change management, communication and active stakeholder management gained more attention during the program and turned out to be significantly important in local government (Ferlie *et al.*, 2003; Kim, 2012; Kuipers *et al.*, 2014). An idea on how to lower the barrier between beginners and the complex and new Lean Six Sigma method was to customize the training material for the municipality. The GB training was already focused on service processes and enriched by a few examples from the municipality's projects; but for the new training, the level of recognition and adaptability should be increased again. The idea of creating alternatives for technical and English terms like SIPOC, VOC, CTQ etc. was discussed but was finally rejected in favor of upholding international standards.

The overarching factor in overcoming culture and change challenges, however, is time. If the municipality proves its perseverance, more projects can be launched, more employees trained and the pervasion of method and philosophy of Lean Six Sigma will be fostered (Arumugam *et al.*, 2016). A large impact in sustaining the LSS philosophy within the organization comes from continuous management support, which has been identified as another main influencing factor.

#### (Top) Management Support

The mayor as the top manager of the municipality was one of the main supporters of the whole Lean Six Sigma initiative. For successful change implementations though, all levels of managers have to be included and become active (Laureani and Antony, 2015, 2018a, 2018b). Regarding this aspect, very different experiences were noted in the municipality. Some managers acted either neutrally or even as obstacles to the projects, though they had previously been the project champions. Some seemed to fear that improvement potential discovered in the course of the projects could expose substandard work of theirs from the past. To work on the role of leadership and application of new leadership approaches, a second professor was consulted who is specialized in this field. With the help of an employee survey and first leadership discussion workshops, a change in leadership could be achieved in the future (Valle, 1999; Suresh *et al.*, 2012).

#### Data Availability

For a successful Lean project, data does not necessarily have to be available. However, the classical Six Sigma approach relies heavily on data and its careful analysis. The projects followed the DMAIC phases and used many Six Sigma tools, but data within the municipality could have been much more readily available. Most of the data included only quantity statistics. Especially the existence or creation of data with respect to processing times was nearly impossible. The importance of labor and privacy protection as well as the predominance of the staff council are higher than in the private sector and prevented or restricted the data analysis in some cases.

#### Project Identification and Selection

The projects were identified by the organizational department and selected together with the program coaches. For the first two projects, the number of choices was very limited and more options could only be managed by changing the scope of the project. For the third project and from that time on, a list of project candidates was maintained to choose new projects by several decision aspects and their individual weighting (Kumar *et al.*, 2009; Adebanjo *et al.*, 2016).

Not only must the right project topic and place be selected, but the choice of the project leader can have a high influence on the success of projects as well (Nair *et al.*, 2011). Inherited from Six Sigma, Green and Black Belt trainings and knowledge levels exist to train candidates in tools and methods to lead appropriate projects. To choose the right candidates for these trainings, researchers have identified competencies that are in particular demand (Antony *et al.*, 2007a; Antony and Karaminas, 2016).

## 5 Limitations and Further Research

This article presents examples how Lean Six Sigma has been applied to a municipality. Besides methods how to spread the philosophy within the organization, three pilot projects have been discussed in detail. The analysis of used methods and tools can help researchers and practitioners to understand which parts of the methodology are more or less suited for the public sector.

The documented experiences were influenced by the work of the researchers insofar as this is part of the action research method. Furthermore, three projects and two Green Belt trainings cannot result either in a comprehensive change of organizational culture or the achievement of a high degree of operational excellence (Barney, 1986; Irani *et al.*, 2004; McNulty and Ferlie, 2004). Experience and endurance are very important factors for LSS projects and program success (Easton and Rosenzweig, 2012). The city will have to learn from its projects and widen the scope and variety of projects in order to gain more experience and acceptance of improvement projects (Arumugam *et al.*, 2013).

As a main limitation, this action research report focuses on only one municipality in one country. To maintain a common understanding about Lean Six Sigma in local governments, a large number of cases has to be collected and analyzed. As governmental processes are highly influenced by laws and regulations, larger differences between countries can be expected. On the other hand, government processes are a subgroup of administration and service processes and are, thus, people-intensive relative to manufacturing processes (Robertson and Seneviratne, 1995). Therefore, many similarities even among different countries can be expected, too.

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